**UWIFoRT/ADM-04/2023-2024/ Date: 21/11/2023**

At this moment, the Ugyen Wangchuck Institute for Forest and Research Training, Department of Forest and Park Service, Ministry of Energy and Natural Resource, Bumthang re-invites the sealed rates from authorized travel agents for the supply of air tickets.

Notice inviting Tender **(Air Ticket Quotation)**

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Dear Sir/Madam,

The Ugyen Wangchuck Institute for Forest and Research Training, Department of Forest and Park Service, Ministry of Energy and Natural Resource hereby Re-invites the sealed rates from authorized travel agents for the supply of air tickets as per the following details,

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Travel Date** | **Travel Route** | **No. Of Pax** | **class** | **Remarks** |
| 10/12/2023 | Malaysia via Singapore to Paro | 2 pax | economy |  |
| 16/12/2023 | Paro via Singapore to Malaysia | 2 pax |  |

**TERMS AND CONDITIONS:**

The sealed rates must be submitted to UWIFoRT, Lamigoempa on 24th November, 2023**,**before **10:00 AM** and will be opened on the same day at **10:30 AM.**

The rates should be quoted as per the sector given above & will be selected for the **most direct and economical route.** However, bidders/travel agents are requested not to quote for **budgeted airlines**.

Bidders are requested to mention the name of the airline & submit confirmed itineraries.

Unconditional quotations like an increase of fares or change of airlines at the time travel are not accepted.

The validation of fares and availability of seats should be as per the details mentioned above.

The valid Ticketing License issued by the Ministry of Economic Affairs must be submitted.

Sealed quotations should be addressed in favor of the Head Specialist, UWIFoRT, Bumthang

The rates should be quoted as per the above given deadlines and all the seats must be confirmed on the date of travel.

**PRICE: All the prices shall be quoted in Ngultrum only. If quoting in foreign currency (USD Dollar), it should be converted into Bhutanese Currency (Ngultrum).**

Yours Sincerely;

(Dr. Kaka Tshering)

Head Specialist

Cc to:

1. Mr. Chimi Tshering, DCFO, Sub Centre, Gelephu for information
2. The Finance focal, CFS-UWIFoRT for information.